



REPORT of DIRECTOR OF RESOURCES

**to
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
21 JULY 2022**

INTERNAL AUDIT REPORT

1. PURPOSE OF THE REPORT

1.1 To present for consideration, comment, and approval by the Committee the following reports issued by BDO LLP, the Council's internal audit service provider

- Internal Audit Progress Report – July 2022 at **6a**;
- Follow-up of Recommendations Report – July 2022 - **6b**;
- Workforce Management – May 2022 – **6c**;
- Customer Relationship Management (CRM) – March 2022 – **6d**;
- Internal Audit Annual Report and Annual Statement of Assurance – 2021/2022 – **6e**;
- Risk Maturity – June 2022 – **6f**;
- Corporate Governance – July 2022 – **6g**.

2. RECOMMENDATIONS

That the Committee considers, comments, and approves the following:

- (i) Internal Audit Progress Report – July 2022 at **6a**;
- (ii) Follow-up of Recommendations Report – July 2022 - **6b**;
- (iii) Workforce Management – May 2022 – **6c**;
- (iv) Customer Relationship Management (CRM) – March 2022 – **6d**;
- (v) Internal Audit Annual Report and Annual Statement of Assurance – 2021/2022 – **6e**;
- (vi) Risk Maturity – June 2022 – **6f**;
- (vii) Corporate Governance – July 2022 – **6g**.

3. SUMMARY OF KEY ISSUES

- 3.1 BDO LLP are the Council's contracted Internal Audit Service provider. The Partner, Mr. Greg Rubins, fulfils an equivalent role to that of Head of Internal Audit.
- 3.2 The Internal Audit Service is there to provide assurance to the Director of Resources, Management and Members of the adequacy of internal controls and checks in the

organisation and to highlight any risks that the Council may be exposed to in its overall and day to day operations.

3.3 As such, Internal Audit is independent of Management and operates, performs to and is measured against The UK Public Sector Internal Audit Standards (PSIAS) issued by the Chartered Institute of Public Finance and Accountancy (CIPFA).

3.4 The reports attached from BDO at 6a to 6g will be presented to the Committee and discussed by Mr Greg Rubins or his representative on his behalf.

4. CONCLUSION

4.1 This report together with the BDO reports attached from 6a-6g allows the Committee to fulfil its remit of overseeing governance.

5. IMPACT ON STRATEGIC THEMES

5.1 Internal Audit cuts across the delivery of all the Strategic Themes of the Council.

6. IMPLICATIONS

- (i) **Impact on Customers** – any impact on customers will be highlighted with the reports in the appendices.
- (ii) **Impact on Equalities** – any impact on equalities will be highlighted with the reports in the appendices if it is within the scope of the audit work carried out.
- (iii) **Impact on Risk** – Any risks identified as a result of the findings of the internal audit work are highlighted with the individual reports and summarised in the Progress Update and Follow Up of recommendations reports.
- (iv) **Impact on Resources (financial)** – Same comment applies here as for Impact on Risk above.
- (v) **Impact on Resources (human)** – Same comment applies here as for Impact on Risk above.
- (vi) **Impact on the Environment** – Same comment applies here as for Impact on Risk above.

Background papers: None.

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